How to Take A Screenshot

Written by Sarah Love
Friday, 04 November 2011 10:25 - Last Updated Friday, 04 November 2011 10:34

EXTRA EXTRA!

How to Take A Screenshot... It will save your life.

Here is a tutorial... done through a screen shot because I was to lazy to type everything out... :)

How do I take a screenshot?

hold both [⌘ command] and [shift] and press [# 3] = Mac OS X captures the entire **screen** and saves it as a **file** named like "Picture 1.png" on your desktop.

How do I take a partial screenshot?

hold both [⌘ command] and [shift] and press [$ 4] = Use your mouse to draw a **rectangle** in order to specify what to capture – or press the **spacebar** and then click on something (e.g. a **window**) to capture it. Mac OS X then saves it as a **file** named like "Picture 1.png" on your desktop.

Files are great, but I don't want PNG. How can I have JPG, TIFF, or even PDF instead?

1. start "Terminal".
2. enter: `defaults write com.apple.screencapture type pdf`
3. try again one of the shortcuts. should work for Mac OS X 10.4 and above.
4. does not work at once? then enter: `killall SystemUIServer`

Files are great, but I don't want PNG. How can I have JPG, TIFF, or even PDF instead?

1. start "Terminal".
2. enter: `defaults write com.apple.screencapture type pdf`
3. try again one of the shortcuts. should work for Mac OS X 10.4 and above.
4. does not work at once? then enter: `killall SystemUIServer`

I don't need a file. How can I have a screenshot in the clipboard instead?

hold [control] together with any of the combinations above = Mac OS X takes a screenshot and copies it to the **clipboard** (instead of saving it as a file).

I guess it's in the clipboard now. How can I paste it into a document or something?

hold [⌘ command] and press [V] = Mac OS X pastes the screenshot (that is in the **clipboard**) into a document or image you are currently editing.

http://take-a-screenshot.org/