

# How to Take A Screenshot

Written by Sarah Love

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EXTRA EXTRA!

How to Take A Screenshot... It will save your life.

Here is a tutorial... done through a screen shot because I was to lazy to type everything out... :)

**How do I take a screenshot?**

hold both  and  and press  = Mac OS X captures the entire screen and saves it as a file named like "Picture 1.png" on your desktop.

**How do I take a partial screenshot?**

hold both  and  and press  Use your mouse to draw a rectangle in order to specify what to capture -- or press the **spacebar** and then click on something (e.g. a window) to capture it. Mac OS X then saves it as a file named like "Picture 1.png" on your desktop.

**Files are great, but I don't want PNG. How can I have JPG, TIFF, or even PDF instead?**

1. start "Terminal".
2. enter `defaults write com.apple.screenshots type pdf`
3. try again one of the shortcuts. should work for Mac OS X 10.4 and above.
4. does not work at once? then enter `killall SystemUIServer`

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**I don't need a file. How can I have a screenshot in the clipboard instead?**

hold  together with any of the combinations above = Mac OS X takes a screenshot and copies it to the clipboard (instead of saving it as a file).

**I guess it's in the clipboard now. How can I paste it into a document or something?**

hold  and press  = Mac OS X pastes the screenshot (that is in the clipboard) into a document or image you are currently editing.

<http://take-a-screenshot.org/>